

PROVIDENT AND HOLIDAY BONUS & LEAVE PAY FUND WITHDRAWAL APPLICATIONS

Before a Claim can be Processed the following documents are required

1. Letter from the Establishment on a company letterhead or UIF 19 stating the date of leaving employment and the reason for leaving – e.g. Retrenchment; Company Closed; Dismissal; Contract Expired; Resignation or Retirement.
2. Certified Copy of Identity Document
3. Current month's stamped bank statement
4. **Provident Fund Claims**

In addition to 1, 2 and 3 above the following documents are required

- Proof of residence not older than 3 (three) months
- Income Tax Reference number on a SARS letterhead - not older than 1 month

5. **Ill Health Retirement**

In addition to 1, 2, 3 and 4 above the following documents are required

- A Doctor's Medical Report is required stating that member is totally and permanently unfit to work

Divorce Order claims - The following documents are required:

- Copy of Full Final Divorce Decree and the Settlement Agreement
- Certified ID copy for both spouse and non - member spouse
- Income tax reference number on a SARS letterhead for non-member spouse
- Proof of residence for non-member spouse
- Current month stamped bank statement for non-member spouse

Applications can be faxed or emailed to the following contact details:

Email address: Provident Fund - mpho@furnbed.co.za;
portia@furnbed.co.za;
heather@furnbed.co.za;
mercy@furnbed.co.za;
janice@furnbed.co.za

Email address: Leave Pay and Holiday Bonus Fund – allette@furnbed.co.za and andries@furnbed.co.za

Fax number: Provident Fund: (011) 242 – 9292
Fax number: Holiday Bonus Fund: (011) 242 - 9272
Contact number: (011) 242 – 9200

Please add your contact details to all correspondence to the Council- Especially your Cell Phone number